



2. What steps should one take to build self-confidence ? 1
- (A) Set goals in life.
 - (B) Appreciate oneself for all the achievements.
 - (C) Always think positively.
 - (D) All of the above
3. A series of sentences that are organised and coherent, and are all related to a single topic is a 1
- (A) Phrase
 - (B) Paragraph
 - (C) Noun
 - (D) Verb
4. Which of the following is **not** a self-management skill ? 1
- (A) Problem-solving
 - (B) Bargaining
 - (C) Understanding oneself
 - (D) Confidence building
5. Grooming is a term associated with 1
- (A) Time management
 - (B) Self-management
 - (C) Neat and clean appearance
 - (D) Problem-solving

